



JOB DESCRIPTION

JOB TITLE: *Moulder Operator*

DEPARTMENT: *Rough Mill*

SUMMARY:

Coordinate with Rough Mill Supervisor &/or Expediter on parts scheduled to be produced. Perform various set up operations to parts to meet specific specifications.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- ❑ Set up of equipment.
- ❑ Read and interpret paperwork and specific cad drawings.
- ❑ Use digital calipers in metric and English measurements.
- ❑ Observe all safety rules and regulations.
- ❑ Follow lock out/tag out procedures.
- ❑ Change out tooling as required.
- ❑ Follow quality procedure by performing in process checks.
- ❑ Operator maintenance activities.
- ❑ General housekeeping of machine and immediate area.
- ❑ Input data necessary for document control..
- ❑ Must support the team in achieving all Safety, Production and Quality goals.
- ❑ Other duties as assigned by the Supervisor.

QUALIFICATIONS:

To perform this job successfully, must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

EDUCATION and/or EXPERIENCE:

- ❑ High school diploma or equivalent.
- ❑ 1-2 years experience setting up and running equipment.
- ❑ Basic computer skills.

LANGUAGE SKILLS:

- Ability to read, comprehend and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to effectively present information in one on one and small group situations to other employees of the organization.

MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in units of measure, using whole numbers, common fractions and decimals.

REASONING ABILITY:

- Ability to define problems, collect data, establish facts and draw valid conclusions and work to implement solutions.
- Ability to understanding and carry out detailed written and/or oral instructions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

AMOUNT OF TIME	None	1/3	Under 1/3-2/3	Over 2/3
Stand				X
Walk			X	
Sit	X			
Use hands				X
Reach with hands and arms				X
Climb or balance	X			
Stoop, kneel, crouch or crawl		X		
Talk or hear				X

AMOUNT OF TIME	None	1/3	Under 1/3-2/3	Over 2/3
Ability to lift:				
Up to 10 pounds				X
Up to 25 pounds				X
Up to 50 pounds		X		
Up to 100 pounds	X			
More than 100 pounds	X			

WORK ENVIRONMENT:

- Use of personal protective equipment is required at all times. (Hearing protection and safety glasses)
- General mill environment. High noise, dust, forklift and pedestrian traffic.